

General Leisure Schedule

To be read in conjunction with the Policy Wording to which it shall form part of.

Date of Issue :	19/09/2019
Broker :	Lockyer Commercial Limited
Schedule No :	NP021784/09/19
The Insured :	Laser Quest (Yorkshire) Ltd
Trading As :	Laser Quest Sheffield
Premises to which this Policy applies :	Valley Centertainment, Broughton Lane, Sheffield, South Yorkshire S9 2EP
Business Description :	Laser Tag Centre

Section 1 - Property	Covered
Section 2 - Business Interruption & Book Debts	Covered
Section 3 - Loss of Licence	Not Covered
Section 4 - Good in Transit	Not Covered
Section 5 - Money	Covered
Section 6 - Fidelity Guarantee	Not Covered
Section 7 - Employer`s Liability	Covered
Section 8 - Public & Products Liability	Covered
Section 9 - Directors & Officers Liability	Not Covered
Section 10 - Legal Expenses	Not Covered

Schedule of Underwriters

Section 1 - 8 Certain Underwriters at Lloyd`s	100%	UMR : B6839508036CAA
---	------	----------------------

CONTINUATION OF SCHEDULE

FORMING PART OF AND ATTACHING TO POLICY NUMBER : NP021784/09/19

The Period : 00:01 23 September 2019 TO 24:00 14 September 2020

The Premium Payable :	£ 2,791.51	Instalment Plan :	No
Insurance Premium Tax :	£ 334.98		
Administration Fee :	£ 77.50	Total Amount Payable :	£ 3,203.99

Signed



L Preston

This insurance is not valid unless this **Schedule** has been signed by a duly authorised person.

CONTINUATION OF SCHEDULE
FORMING PART OF AND ATTACHING TO POLICY NUMBER : NP021784/09/19
The Sections

SECTION 1 - Buildings	Sums Insured
Buildings	£ 170,000
SECTION 1 - Contents	Sums Insured
Machinery, Plant and All other Contents including Gaming & Amusement and Entertaining Equipment, Computers & Electronic Equipment	£ 46,000
Floodlights	Not Covered
SECTION 1 - Stock	Sums Insured
General Stock	£ 2,000
Wines and Spirits, Tobacco, Cigars and Cigarettes	Not Covered
Deterioration of Stock	Not Covered
SECTION 1 - Playing Surfaces	
Not Covered	
SECTION 1 - Specified Items (anywhere within Territorial Limits)	
Not Covered	
Optional Extensions	
Subsidence	Covered
Terrorism	Not Covered
SECTION 2 - Business Interruption & Book Debts	Sums Insured
Revenue and/or Increased Cost of Working (12 months Indemnity Period)	Not Covered
Loss of Profits and/or Increased Cost of Working (12 months Indemnity Period)	£ 205,000
Increased Cost of Working Only (12 months Indemnity Period)	Not Covered
Additional Increased Cost of Working (12 months Indemnity Period)	Not Covered
Book Debts (12 months Indemnity Period)	Not Covered
Rent (12 months Indemnity Period)	Not Covered
SECTION 3 - Loss of Licence	
Not Covered	

CONTINUATION OF SCHEDULE

FORMING PART OF AND ATTACHING TO POLICY NUMBER : NP021784/09/19

SECTION 4 - Good in Transit

Not Covered

SECTION 5 - Money & Assault

Sums Insured

A. Money

1. In the Premises during Business Hours		£ 4,000
2. In the Premises in specified locked safe(s) or strongroom(s) out of Business which have been approved by the Company as set out below :	Hours	Not Covered
3. In the Premises in any other Safe or strongroom out of Business Hours		£ 3,000
(a) In the custody of any principal or authorised Employee of Yours		£ 5,000
(b) by specialist Security carrier		£ 10,000
4. In the Premises not in a locked Safe or strongroom out of Business Hours		£ 500
5. In Transit, not in the Premises , in Your custody or any authorised Employee of Yours	Employee of	£ 4,000
6. In Transit, not in the Premises , in the custody of Specialist Security Carrier		£ 4,000
7. Deposited in a bank night safe		£ 4,000
8. Whilst in the residence of any principal or authorised Employee of Yours in a locked safe		£ 1,000
9. In Gaming Machines & ATMs		£ 750
10. Non-negotiable instruments comprising crossed cheques, crossed national giro payment orders, crossed postal or money orders, used National Insurance premium bonds, credit card or debit card vouchers, crossed bankers' drafts or VAT purchase invoices	Stamps,	£ 250,000
11. Damage to clothing or personal effects of an Insured Person directly as a result of theft or hold-up or any attempt thereat - Limit for each Person		£ 500

B. Assault

a) Death and Capital Benefits	£ 15,000
b) Temporary Total Disablement from engaging in usual occupation (maximum per week up to 104 weeks)	£ 150
c) Temporary Partial Disablement for each week of its continuance not exceeding a Benefit Period of 104 weeks	£ 100

SECTION 6 - Fidelity Guarantee

Not Covered

CONTINUATION OF SCHEDULE

FORMING PART OF AND ATTACHING TO POLICY NUMBER : NP021784/09/19

SECTION 7 - Employer's Liability

Limit of Indemnity £ 10,000,000
 any one claim including **Costs and Expenses**

Wageroll

Clerical and Managerial (Non Manual) Not Covered
 Manual At **Premises** £ 70,000
 Manual Work Away Not Covered

SECTION 8 - Public and Products Liability

Limit of Indemnity (Any one claim or series of claims arising from one occurrence including **Costs and Expenses** and in the aggregate in respect of **Products** extensions. Aggregate means the maximum the Company will pay for all Insured events) £ 2,000,000

Annual Turnover excluding USA & Canada £ 270,000
 Annual Turnover USA & Canada Not Covered

SECTION 9 - Directors & Officers Liability

Not Covered

Section 10 - Legal Expenses

Not Covered

CONTINUATION OF SCHEDULE

FORMING PART OF AND ATTACHING TO POLICY NUMBER : NP021784/09/19

Policy Deductibles

Description	Deductible
Section 1 - Subsidence	£ 1,500.00
Section 1 - Flood	£ 500.00
Section 1 - Deterioration of Stock	Not Applicable
Section 1 - Plate Glass	£ 100.00
Section 1 - Replacement Locks	£ 100.00
Section 1 - Specified Items	Not Applicable
Section 1 - All Other Losses	£ 500.00
Section 2 - Business Interruption & Book Debts	£ 500.00
Section 3 - Loss of Licence	Not Applicable
Section 4 - Goods In Transit	Not Applicable
Section 5 - Money	£ 500.00
Section 6 - Fidelity Guarantee	Not Applicable
Section 7 - Employers Liability	Nil
Section 8 - Public & Products Liability	£ 1,000.00
Section 9 - Directors & Officers Liability	Not Applicable
Section 10 - Legal Expenses	Not Applicable

CONTINUATION OF SCHEDULE

FORMING PART OF AND ATTACHING TO POLICY NUMBER : **NP021784/09/19**

Subjectivities

This quotation is valid for a period of 30 days from the date of quotation.

Based on **Your** demands and needs **We** shall agree to incept cover under and solely within this **Policy** on the condition that **You** provide the following information within the time scales specified below:-

1) The attached **Statement of Fact**

You are not required to sign the **Statement of Fact** but **You** should read it carefully in conjunction with the quotation to verify that all of the statements contained therein is correct.

If any statements are incorrect **You** must notify **Us** prior to the inception of this **Policy**

2) Payment

To be paid in full within 30 days of inception of this **Policy**

3) No claims losses or incidents within the expiring **Period of Insurance**.

We reserve the right to amend the terms and conditions of **Your Policy** including the premium or to withdraw cover after review and acceptance by **Us** of the required information.

We will inform **You** of our intention to amend the terms and conditions including the **Premium** or to withdraw cover within 14 days of receiving the required information.

In the event that **You** fail to comply within the time scale specified **We** may amend the terms and conditions of **Your Policy** including the **Premium** or withdraw cover.

If this occurs **We** will communicate our intentions to **You** in writing within 14 days of the expiry of the time scale outlined above.

If **We** amend the terms or **Premium** as a result of actions described above, then **You** will have 14 days to accept or reject the revised basis. In the event **You** reject the revised basis, time on risk premiums will be payable by **You**.

Other Interested Parties

Not Applicable

Special Additional Conditions

Buildings Restriction

It is noted that the **Sum Insured** shown in the **Schedule** as **Buildings** is limited to loss or **Damage** to 'tenants improvements' only.

CONTINUATION OF SCHEDULE

FORMING PART OF AND ATTACHING TO POLICY NUMBER : NP021784/09/19

Additional Policy Warranties

GL110 - Health & Safety Condition

It is hereby noted that General Clauses 'Health & Safety' within the Policy Wording is hereby deleted and replaced as follows:-

It is a condition to **Our** liability that:

- a) **You** shall have and maintain in place a written health and safety policy and shall undertake health and safety risk assessments as required by applicable health and safety legislation and regulation from time to time;
- b) in all cases **You** shall ensure that adequate and appropriate health and safety training is provided to its **Employees** and other staff;
- c) **You** shall comply with any common risk requirements that may be issued to **You** by **Us** from time to time;
- d) **You** shall provide copies of any risk assessments or reports or health and safety policy within 30 days of the **Us** request.

In the event of breach of this condition, **We** shall have no liability under this **Policy**, unless **You** show that non-compliance with this term could not have increased the risk of the loss which actually occurred in the circumstances in which it occurred.

GL2 - Amusement Arcade Exclusion

It is hereby noted that cover granted under Section 8 Public & Products Liability will not reimburse **You** against liability arising from:-

- (a) mechanically or electrically powered rides (other than static coin operated rides)
- (b) any amusement or gaming equipment which involves;
 - (i) kicking and/or punching of any objects
 - (ii) throwing and/or firing or any projectiles

unless specifically agreed by **Us**

GL28.1 - Food Safety and Hygiene Condition

It is a condition to **Our** liability under this **Policy** that **You** must comply with the following:

- erect suitable signs to warn patrons of hot plates and surfaces
- ensure that a monitoring system is in place to check the shelf life and quality of foods
- include in food menus clear warnings regarding ingredients likely to cause allergic reactions
- **You** have a minimum food hygiene rating of 3 as issued by the Food Standards Agency

In the event of breach of this condition, **We** shall have no liability under this **Policy**, unless **You** show that non-compliance with this term could not have increased the risk of the loss which actually occurred in the circumstances in which it occurred.

CONTINUATION OF SCHEDULE

FORMING PART OF AND ATTACHING TO POLICY NUMBER : NP021784/09/19

GL32 - Height Limit Exclusion - 10 metres

It is hereby noted that **We** shall not reimburse **You** under Section 7 Employers Liability and Section 8 Public Liability against any liability arising from work carried out at heights exceeding 10 metres from ground or surrounding floor level

GL38 - Inflatable Device Exclusion

It is noted that Section 7 Employers Liability and Section 8 Public Liability will not indemnify **You** in respect of any liability directly or indirectly resulting from or in connection with inflatable devices and/or inflatable rides.

GL40 - Inspection of Public Areas Condition

It is a Condition Precedent to **Our** liability under Section 8 Public Liability that **You** shall implement and maintain a fully documented;

- (a) spillage inspection and cleaning procedure in respect of toilets, dance-floors and bar areas;
- (b) inspection and maintenance procedure in respect of all areas to which the public have access including but not limited to car-parks;

and maintain formal records of the outcome of such inspections; **You** shall also procure that any necessary remedial work or other action identified as being required as a result of that inspection is properly carried out without delay.

GL65 - Personal Protective Equipment Condition

It is a condition to **Our** liability under this **Policy** that;

1. All **Employees** are made aware of the dangers of not using personal protective equipment;
2. Personal protective equipment provided to all **Employees**;
3. A register maintained which demonstrates that all **Employees** have received appropriate training and are fully conversant with the way in which to access such personal protective equipment.

In the event of breach of this condition, **We** shall have no liability under this **Policy**, unless **You** show that non-compliance with this term could not have increased the risk of the loss which actually occurred in the circumstances in which it occurred.

GL67 - Manual Work Away Exclusion

We shall not reimburse **You** under Section 8 of this **Policy** against liability arising from work carried on away from the **Your Premises**, other than that of the collection and delivery or sales trips and exhibitions.

CONTINUATION OF SCHEDULE

FORMING PART OF AND ATTACHING TO POLICY NUMBER : NP021784/09/19

GL81 - Childrens Soft Play Centre - Childproof Locks

It is a condition to **Our** liability under the Public and/or Products Liability section of this **Policy** that **You** must ensure that all publicly accessible doors, windows, gates, medicine chemical or cleaning cupboards and/or cabinets are fitted with childproof locks.

In the event of breach of this condition, **We** shall have no liability under this **Policy**, unless **You** show that non-compliance with this term could not have increased the risk of the loss which actually occurred in the circumstances in which it occurred.

GL82 - Product Origin Condition

It is a condition to **Our** liability under Section 8 Public & Products Liability that all goods are sourced from suppliers from within the European Union, Australia, New Zealand, Switzerland, Norway, United States of America or Canada only.

In the event of breach of this condition, **We** shall have no liability under this **Policy**, unless **You** show that non-compliance with this term could not have increased the risk of the loss which actually occurred in the circumstances in which it occurred.

GL83 - Rights of Recourse Condition

It is a condition to **Our** liability under Section 8 Public and Products Liability that **You** maintain full rights of recourse against any manufacturer or supplier with whom **You** have entered into a legal contract for the provision of **Products** as defined in this insurance.

In the event of breach of this condition, **We** shall have no liability under this **Policy**, unless **You** show that non-compliance with this term could not have increased the risk of the loss which actually occurred in the circumstances in which it occurred.

GL84 - Proprietary Brands Condition

It is a condition to **Our** liability that only proprietary brand products will be used and that these are used and stored in accordance with the manufacturer's instructions.

In the event of breach of this condition, **We** shall have no liability under this **Policy**, unless **You** show that non-compliance with this term could not have increased the risk of the loss which actually occurred in the circumstances in which it occurred.

CONTINUATION OF SCHEDULE

FORMING PART OF AND ATTACHING TO POLICY NUMBER : NP021784/09/19

GL77.1 Children`s Soft Play Centre - Supervisory Condition

It is a condition to **Our** liability under Section 8 Public Liability that **You** must comply with the following:-

- a) A minimum of 1 **Employees** must be employed in a supervisory and/or monitoring capacity at the **Premises**, and they must monitor continuously for children that do not meet the height or age standards for any item of equipment, such children must be asked to leave the restricted area.
- b) Parents and/or guardians are responsible for the supervision of their children at all times and must remain at the **Premises** whilst their children are in attendance. **You** must erect signage informing members of the public of such duties required of them, and signs must be clearly and prominently displayed.

In the event of breach of this condition, **We** shall have no liability under this **Policy**, unless **You** show that non-compliance with this term could not have increased the risk of the loss which actually occurred in the circumstances in which it occurred.

GL73 - Children`s Soft Play Centre - Finger Guards and/or Finger Shields Condition

It is a condition to **Our** liability under the Public and/or Products Liability section of this **Policy** that **You** must ensure that all publicly accessible doors are fitted with finger guards and/or finger shields.

In the event of breach of this condition, **We** shall have no liability under this **Policy**, unless **You** show that non-compliance with this term could not have increased the risk of the loss which actually occurred in the circumstances in which it occurred.

CONTINUATION OF SCHEDULE

FORMING PART OF AND ATTACHING TO POLICY NUMBER : NP021784/09/19

GL98 - Laser Tag

It is a condition to **Our** liability that;

- a) in respect of outdoor laser tag a disclaimer notice is signed and dated by all participants or by a parent or guardian in respect of any participant under the age of 16;
- b) in respect of indoor laser tag a disclaimer notice must be prominently displayed at the reception and playing areas and participants attention must be directed to its content and meaning;
- c) rules of play must be made clear to all participants prior to play and must include the following rules of play;
 - i) no running is permitted
 - ii) no physical contact is permitted
 - iii) no climbing is permitted
 - iv) no abusive language is permitted
 - v) persons must obey staff at all times
- d) no person under the age of six be allowed to participate;
- e) a minimum of one marshal per twenty participants be present for each game and such marshal shall not participate in any game they are marshaling;
- f) no person who has high blood pressure heart problems epilepsy back or neck problems is pregnant or is clearly affected by drink or drugs be allowed on the attraction;
- g) all spectators must be kept well away from the play area;
- h) adequate lighting must be provided in respect of stairwells, steps, fire exits within the skirmish area.

In the event of breach of this condition, **We** shall have no liability under this **Policy**, unless **You** show that non-compliance with this term could not have increased the risk of the loss which actually occurred in the circumstances in which it occurred.

CONTINUATION OF SCHEDULE

FORMING PART OF AND ATTACHING TO POLICY NUMBER : NP021784/09/19

Basis of Settlement Applicable to Section 1

The basis upon which the amount payable in respect **Buildings, Machinery, Plant and All Other Contents, Floodlights, Gaming Amusement and Entertainment Equipment, Computer and Electronic Equipment** is to be calculated shall be the reinstatement of the property lost, destroyed or Damaged subject to the following conditions:

- a) if the **Property Insured** under any **Buildings, Machinery Plant and All Other Contents** described in the **Schedule**, but not pedal cycles, personal items, rent or motor vehicles if insured is lost or Destroyed **We** will pay for its rebuilding or replacement in a similar condition as good as but not better or more extensive than its condition when new;
- b) if such **Property Insured** is Damaged, **We** will pay for replacement or repair of the Damaged portion to a condition as good as, but not better or more extensive than its condition when new however **We** will not pay more than **We** would have done if the **Property** had been completely destroyed;

In respect of **Stock We** will pay:

- a) The value of the property at the time of its destruction or the amount of the **Damage**
- b) The cost incurred with **Our** consent in removing debris, dismantling, demolishing, shoring up and propping portions of the property but excluding any costs or expenses:
 - i) Incurred in removing debris except from the site of such property damaged and the area immediately adjacent to such site
 - ii) Arising from pollution or contamination of property not insured by this insurance.

The following provisions apply to **Stock**

- i) Contract Price

In respect only of goods sold but not delivered, for which **You** are responsible and with regard to which, under the conditions of the sale, the sale contract is cancelled by reason of any **Damage** insured under this insurance, either wholly or to the extent of the **Damage**, **Our** liability shall be based on the contract price.

- ii) Average

CONTINUATION OF SCHEDULE



FORMING PART OF AND ATTACHING TO POLICY NUMBER : NP021784/09/19

GENERAL LEISURE STATEMENT OF FACT

The Insured :	Laser Quest (Yorkshire) Ltd
Schedule No :	NP021784/09/19

IMPORTANT INFORMATION

The **Statement of Fact** is a record of information that **You** have provided to **Your Broker**, Intermediary or Agent and any assumptions **We** have made about **You** and **Your Business** upon which this insurance quotation is based.

The **Statement of Fact** and **Schedule** are incorporated and form part of the **Policy** and should be read together as one contract.

You must take care when answering any questions **We** ask by ensuring that all information provided is accurate and complete. If **We** establish that **You** deliberately or recklessly provide **Us** with false or misleading information **We** may for example:

- treat this **Policy** as if it had never existed and refuse to pay all claims and return the premium paid, **We** will only do this if **We** provided **You** with insurance cover which **We** would not otherwise have offered;
- amend the terms of insurance. **We** may apply these amended terms as if they were already in place if a claim has been adversely impacted by **Your** carelessness;
- charge **You** more for the **Policy** or reduce the amount **We** pay on a claim in the proportion to the premium **You** paid bears to the premium **We** would have charged **You**;
- cancel the **Policy** in accordance with **Our** Cancellation Rights.

You are not required to sign the **Statement of Fact** but should read it carefully in conjunction with the **Schedule** to verify that all of the information contained therein is correct.

If any of the information is incorrect **You** should immediately notify the **Broker**, Intermediary or Agent who is responsible for arranging this **Policy** on **Your** behalf.

Financial

Neither I nor any Directors, Partners, Officers or Committee Members in the **Business** have ever;

- been declared bankrupt or insolvent either as a private individual or in connection with any business Correct
- been subject of a court judgement in respect of debt either as private individuals or in connection with any business Correct
- been officers of a company that has been declared insolvent, or had a receiver or liquidator appointed, or entered into arrangements with creditors in accordance with the Insolvency Act 1986 Correct
- been convicted of any offence or have any prosecutions other than for a motoring offence Correct

CONTINUATION OF SCHEDULE

FORMING PART OF AND ATTACHING TO POLICY NUMBER : NP021784/09/19

Business

The **Business** is solely based in and trading from Great Britain, Northern Ireland, Isle of Man or the Channel Islands

Correct

Insurance

Neither I nor any directors or partners in the **Business** have ever:

- had an insurance contract cancelled or declared void to a breach of a policy condition or due to non-disclosure or misrepresentation of a material fact Correct
- had insurance cover restricted or cancelled due to non-compliance with risk improvement requirements Correct
- made a claim or suffered an incident that could give rise to a claim in respect of business insurance in the last 5 years Incorrect

27/05/2014 - PL - TP, Sophie Mouldycliff (Minor), was knocked over by another player sustaining a grazed knee. £8,000 reserve. FSCS eligibility confirmed.

Premises

The **Buildings** insured are entirely constructed of:

- Walls: brick, stone, concrete or other non-combustible material Correct
- External covering of roof; slates, tiles, concrete or other non-combustible materials Correct

All **Premises** are and will be maintained in a good state of repair Correct

All **Premises** are not in an area with a history of flooding or where flood warnings have been given in the past 5 years Incorrect

16/04/2013 2013 Flooding occurred to arena area following back up of drains. Local restaurant had been throwing cooking oil down the drains which led to a build up of fat blocking the drains. Landlord has since implemented a maintenance and inspection programme.

Our Business is the sole occupant of the **Premises** Correct

The **Buildings** insured and/or occupied by **You** at the **Premises** (including internal partition walls, cold stores or rooms) are not constructed or formed of any insulated panels (composite or sandwich panels) with a rigid or expanded core material made from foams, plastics, glass fibre or any other high density mineral fibre Correct

The **Premises** are not grade listed Correct

CONTINUATION OF SCHEDULE

FORMING PART OF AND ATTACHING TO POLICY NUMBER : NP021784/09/19

Intruder Alarm

All **Buildings** at the **Premises** are:-

Protected by an NSI or SSAIB approved Redcare or Dual Com Intruder Alarm system with level 1 police response Correct

The Intruder Alarm System is:-

Annually maintained under contract Correct

Monitored by central station Correct

Subsidence

All **Premises** have not suffered nor are showing signs of **Subsidence, Landslip** or ground **Heave** Correct

The properties either side of our **Premises** have not suffered nor are now showing signs of **Subsidence, Landslip** or ground **Heave** Correct

To **Your** knowledge the vicinity is not susceptible to **Subsidence, Landslip** or ground **Heave** Correct

All **Premises** are not in the immediate vicinity of any river bank, railway, embankment or cutting, cliff or quarry, mine or underground working or on made up ground Correct

There are no trees or shrubs over 20ft height within 30ft of the **Premises** Correct

Loss of Licence

You are not aware of any environmental planning, compulsory purchase or similar local authority legislation likely to affect the future of **Your** licence Correct

There are no matters pending which are likely to affect the future of the licence Correct

CONTINUATION OF SCHEDULE

FORMING PART OF AND ATTACHING TO POLICY NUMBER : NP021784/09/19

Liability and Risk Assessments

<p>You have fully documented toilet and cleaning programmes in place with documentation signed by the operatives concerned and retained</p>	<p>Correct</p>
<p>You have fully documented spillage inspection and cleaning programme in place with documentation signed by the operatives concerned and retained with all spillage / clearance procedures which cover the scope and extent of cleaning duties carried out with documentation signed by the operatives concerned and retained</p>	<p>Correct</p>
<p>The electrical installation has been inspected and tested by a qualified electrician within the last 5 years with any remedial work to ensure electrical safety subsequently having been completed</p>	<p>Correct</p>
<p>All portable electrical appliances (typically any appliance that plugs in, including DJ equipment) available on site are being inspected and tested by a competent person at least annually and are labelled with the next test date</p>	<p>Correct</p>
<p>All external general waste bin(s) (wheelie bins) are either secured at all times in a position against the perimeter railings (for example a heavy duty chain and padlock), at least 3 metres clear of the Buildings or a waste receptacle with a lockable metal lid is provided and the lid secured when not in use</p>	<p>Correct</p>
<p>Whilst it is recognised that cutting and welding hot work will rarely be carried out on site, there is a formal `permit to work` system in place</p>	<p>Correct</p>
<p>Any deep fat frying equipment is fitted with a separate, high temperature limit control of a non-automatic resetting type to shut off the heat source should the temperature of the fat exceed 230°C</p>	<p>Correct</p>
<p>An annual maintenance contract to clean all equipment is in force and implemented and records kept</p>	<p>Correct</p>
<p>All extraction hoods, canopies, canopy exhaust plenums, filters and grease traps are thoroughly cleaned over the entire internal and external areas by the removal of all greasy and oily deposits and other waste materials every month</p>	<p>Correct</p>
<p>Any flat roof is inspected by a competent person on a regular (at least every two years) to confirm its continued integrity and a brief report produced and any remedial action is identified is attended promptly</p>	<p>Correct</p>
<p>A fire risk assessment has been conducted</p>	<p>Correct</p>
<p>An accident book is supplied and is used to record details of the exact circumstances of any accident; accompanying witness statements where relevant, photographs etc., and records are retained with the completed accident book sheets for at least 3 years</p>	<p>Correct</p>
<p>Documented health & safety risk assessments have been completed with the results communicated to relevant staff and/or volunteers and a signed record kept</p>	<p>Correct</p>
<p>Any sub-contractors engaged for work at the Premises are required to provide evidence of current public liability insurance</p>	<p>Correct</p>
<p>Regular and recorded checks of the car park areas are undertaken and any defects rectified</p>	<p>Correct</p>
<p>No combustible material is stored near to or against Buildings</p>	<p>Correct</p>
<p>All fire extinguishers are subject to an annual servicing inspection contract with a FETA or BAFE approved company</p>	<p>Correct</p>

CONTINUATION OF SCHEDULE

FORMING PART OF AND ATTACHING TO POLICY NUMBER : NP021784/09/19

You have not entered into any agreement assuming liability for injury, illness, loss or damage for which You would not have been liable in the absence of such agreement	Correct
You do not employ or hire paid door staff or door security	Correct
You do not charge in excess of £7.50 for entry to any events at the Premises	Correct
You do not have a late licence after 1am	Correct
You do not have in excess of 20 dance floor events per annum	Correct
Any deep fat frying equipment is fitted with a thermostat to prevent the temperature of the oil/fat rising above 205°C (or the manufacturers recommended temperature, if this is less than 205°C)	Correct

<u>Work Away</u>	
You do not work outside of Great Britain, Northern Ireland, Isle of Man or the Channel Islands	Not Applicable
No manual work away from the Premises.	
Work away from the business premises does not involve the use of: welding or cutting or other equipment involving the application of heat and/or; cradles and/or other lifting equipment	Not Applicable Not Applicable
where bona fide sub-contractors are used, You ensure they are insured for public and products liability insurance	Not Applicable

<u>Directors & Officers</u>	
The Club is UK registered and has Net Assets / Net Shareholder Funds as reported in the last Annual Report and Accounts	Not Applicable
Not insured.	
The last Auditors Report (unless the Club is exempt from needing an audit) is not qualified	Not Applicable
No claims, circumstances or notices have been made under any prior or current insurance policies providing coverage to the Club, any Director, Officer, Committee member or employee proposed for such coverage	Not Applicable
There have not been nor is there any known pending suits, claims, notifications or proceedings against the Club or any Director, Officer, Committee member or employee proposed for such coverage	Not Applicable

Additional Information & Declarations to variances to statements above	
None	

CONTINUATION OF SCHEDULE



FORMING PART OF AND ATTACHING TO POLICY NUMBER : NP021784/09/19

Useful Information

Cooling off Period

You have the right to cancel this contract of insurance, without giving any reason, within 14 days of the **Policy** start date.

If **You** exercise **Your** right to cancel during this initial period of cover, **You** will be entitled to a refund of the premium paid, as long as **Your Broker** has received **Your** written instructions and provided that **You** have not made a Claim.

Any refund will be subject to a deduction for any time **You** have been covered and for any costs incurred by in issuing the **Policy**.

Can I cancel my policy?

You may cancel the insurance at any time if **You** wish to do so please send written confirmation to the **Broker** Intermediary or Agent who arranged the **Policy**.

Can You cancel my policy?

Yes, but only under certain circumstances which are fully explained in the **Policy** wording. Cancellation will sent to **You** in writing to **Your** last known address not less than 30 days notice of cancellation.

Data Protection / Fair Processing Notice

We collect and process data about any Person insured under this contract of insurance. The security of data is very important to us so if **You** are not satisfied with the way in which **Your** data has been managed or want to know more about how and why **We** collect data **You** should refer in the first instance to the appropriate Privacy Notice in the **Policy** wording and/or contact the insurance **Broker** who arranged this insurance on **Your** behalf.

CONTINUATION OF SCHEDULE



FORMING PART OF AND ATTACHING TO POLICY NUMBER : NP021784/09/19

Employers Liability Trading Office (ELTO)

In accordance with the Employers Liability Insurance: Disclosure by Insurers Instrument 2010 made by the Financial Services Authority (FSA) **We** will be required to provide some of **Your** information to the Employers Liability Tracing Office (ELTO). The information that **We** supply in accordance with this requirement will be added to an electronic database that will be managed by the Employers Liability Tracing Office (ELTO), it will be subject to periodic update and certification and will be audited annually:

Access to the database and the information stored on it will assist claimants, their appointed representatives, employers' liability insurers and other persons or entities with legal access to the information to:

- identify which insurer (or insurers) provided employers' liability insurance during the relevant period(s) of employment; and
- identify the relevant employers' liability insurance policies.

The information supplied to the Employers Liability Tracing Office will include:

- Policy number(s)
- Employers' previous and current names and addresses (including subsidiary companies)
- Coverage dates
- Companies House Reference Numbers (where relevant)
- Her Majesty's Revenue and Customs Employers Reference Numbers

**CERTIFICATE OF EMPLOYERS'
LIABILITY INSURANCE(a)**

(Where required by regulation 5 of the Employers' Liability (Compulsory Insurance) Regulations 1998 (the Regulations), one or more copies of this certificate must be displayed at each phase of business at which the policyholder employs persons covered by the policy)

Policy No: **NP021784/09/19**

1. NAME OF POLICY HOLDER : **Laser Quest (Yorkshire) Ltd T/AS Laser Quest Sheffield**
2. DATE OF COMMENCEMENT OF INSURANCE : **23 September 2019**
3. DATE OF EXPIRY OF INSURANCE : **14 September 2020**

We hereby certify that subject to paragraph 2:-

1. the policy to which this certificate relates satisfies the requirements of the relevant law applicable in Great Britain, Northern Ireland, the Isle of Man, the Island of Jersey, the Island of Guernsey and the Island or Alderney, or to offshore installations in any waters outside the United Kingdom to which the Employers' Liability (Compulsory Insurance) Act 1969 or any amending primary legislation applies (b); and
2. (a) the minimum amount of cover provided by this policy is no less than £5,000,000(c) or
(b) ~~The cover provided under this policy relates to claims in excess of £~~
~~but not exceeding £~~

Signed of behalf of **Canopus Managing Agents Syndicate 4444**. (Authorised Insurers)



..... Signature

- a) *Where the employer is a company to which regulation 3(2) of the Regulation applies, the certificate shall state in a prominent place, either that the policy covers the holding company and all its subsidiaries, or that the policy covers the holding company and all its subsidiaries except any specifically excluded by name, or that the policy covers the holding company and only the name subsidiaries*
- b) *Specify applicable law as provided for in regulation 4(6) of the Regulations.*
- c) *See regulation 3(1) of the Regulations and delete whichever of paragraphs 2(a) or 2(b) does not apply. Where 2(b) is applicable, specify the amount of cover provided by the relevant policy.*

Canopus Managing Agents Syndicate 4444
Gallery 9, Lloyd's of London, One Lime Street, London, EC3M 7HA

Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority
Registered Office: Gallery 9, Lloyd's of London, One Lime Street, London, EC3M 7HA