

**General Leisure Schedule**

To be read in conjunction with the Policy Wording to which it shall form part of.

---

**Date of Issue :** 19/09/2017

---

**Broker :** Primo Plc

---

**Schedule No :** NP021784/09/17

---

**The Insured :** Laser Quest (Yorkshire) Ltd

**Trading As :** Laser Quest Sheffield

---

**Premises to which this Policy applies :** Valley Centertainment, Broughton Lane, Sheffield, South Yorkshire S9 2EP

---

**Business Description :** Laser Tag Centre

---

|  |             |
|--|-------------|
| Section 1 - Property                           | Covered     |
| Section 2 - Business Interruption & Book Debts | Covered     |
| Section 3 - Loss of Licence                    | Not Covered |
| Section 4 - Good in Transit                    | Not Covered |
| Section 5 - Money                              | Covered     |
| Section 6 - Fidelity Guarantee                 | Not Covered |
| Section 7 - Employer`s Liability               | Covered     |
| Section 8 - Public & Products Liability        | Covered     |
| Section 9 - Legal Expenses                     | Not Covered |

---

**Schedule of Underwriters**

Section 1 - 8 Certain Underwriters at Lloyd's                      100%                      UMR : B1262BW0189116

---

**The Period :** 00:01 23 September 2017 TO 24:00 22 September 2018

---

**The Premium Payable :** £ 2,976.50                      **Instalment Plan :** No

**Insurance Premium Tax :** £ 357.18

**Administration Fee :** £ 75.00                      **Total Amount Payable :** £ 3,408.68

---

Signed



L Preston

This insurance is not valid unless this schedule has been signed by a duly authorised person.

---

**CONTINUATION OF SCHEDULE**

**FORMING PART OF AND ATTACHING TO POLICY NUMBER : NP021784/09/17**

**The Sections**

Basis of Cover: Reinstatement other than stock (Indemnity)

**SECTION 1 - Buildings** Sums Insured

---

|                        |             |
|------------------------|-------------|
| Buildings              | £ 170,000   |
| Park Home (Hire Fleet) | Not Covered |
| Caravan (Hire Fleet)   | Not Covered |

**SECTION 1 - Contents** Sums Insured

---

|   |             |
|---|-------------|
| Machinery, Plant and All other Contents including<br>Gaming & Amusement and Entertaining Equipment,<br>Computers & Electronic Equipment | £ 44,000    |
| Floodlights   | Not Covered |

**SECTION 1 - Stock** Sums Insured

---

|   |             |
|---|-------------|
| General Stock                                     | Not Covered |
| Wines and Spirits, Tobacco, Cigars and Cigarettes | Not Covered |
| Deterioration of Stock                            | Not Covered |
| Caravan Sales Stock                               | Not Covered |
| Park Homes Sales Stock                            | Not Covered |

**SECTION 1 - Playing Surfaces**

---

Not Covered

**SECTION 1 - Specified Items (anywhere within Territorial Limits)**

---

Not Covered

**Optional Extensions**

|            |             |
|------------|-------------|
| Subsidence | Covered     |
| Terrorism  | Not Covered |

**CONTINUATION OF SCHEDULE**

**FORMING PART OF AND ATTACHING TO POLICY NUMBER : NP021784/09/17**

**SECTION 2 - Business Interruption & Book Debts**

Sums Insured

|   |             |
|---|-------------|
| Revenue and/or Increased Cost of Working (12 months Indemnity Period)         | Not Covered |
| Loss of Profits and/or Increased Cost of Working (12 months Indemnity Period) | £ 200,000   |
| Increased Cost of Working Only (12 months Indemnity Period)                   | Not Covered |
| Additional Increased Cost of Working (12 months Indemnity Period)             | Not Covered |
| Book Debts (12 months Indemnity Period)                                       | Not Covered |
| Rent (12 months Indemnity Period)   | Not Covered |

**SECTION 3 - Loss of Licence**

Not Covered

**SECTION 4 - Good in Transit**

Not Covered

**CONTINUATION OF SCHEDULE**

**FORMING PART OF AND ATTACHING TO POLICY NUMBER : NP021784/09/17**

**SECTION 5 - Money & Assault**

Sums Insured

**A. Money**

|  |             |
|--|-------------|
| 1. In the Premises during Business Hours   | £ 4,000     |
| 2. In the Premises in specified locked safe(s) or strongroom(s) out of Business Hours which have been approved by the Company as set out below :   | Not Covered |
| 3. In the Premises in any other Safe or strongroom out of Business Hours   | £ 3,000     |
| (a) In the custody of any principal or authorised employee of the insured  | £ 5,000     |
| (b) by specialist Security carrier   | £ 10,000    |
| 4. In the Premises not in a locked Safe or strongroom out of Business Hours  | £ 500       |
| 5. In Transit, not in the premises, in the custody of the insured or any authorised employee of the Insured  | £ 4,000     |
| 6. In Transit, not in the Premises, in the custody of Specialist Security Carrier  | £ 4,000     |
| 7. Deposited in a bank night safe  | £ 4,000     |
| 8. Whilst in the residence of any principal or authorised employee of the insured in a locked safe   | £ 1,000     |
| 9. In Gaming Machines & ATMs   | £ 750       |
| 10. Non-negotiable instruments comprising crossed cheques, crossed national giro payment orders, crossed postal or money orders, used National Insurance Stamps, premium bonds, credit card or debit card vouchers, crossed bankers' drafts or VAT purchase invoices | £ 250,000   |
| 11. Damage to clothing or personal effects of an Insured Person directly as a result of theft or hold-up or any attempt thereat - Limit for each Person  | £ 500       |

**B. Assault**

|   |          |
|---|----------|
| a) Death and Capital Benefits   | £ 15,000 |
| b) Temporary Total Disablement from engaging in usual occupation (maximum per week up to 104 weeks)           | £ 150    |
| c) Temporary Partial Disablement for each week of its continuance not exceeding a benefit period of 104 weeks | £ 100    |

**SECTION 6 - Fidelity Guarantee**

Not Covered

**CONTINUATION OF SCHEDULE**

**FORMING PART OF AND ATTACHING TO POLICY NUMBER : NP021784/09/17**

**SECTION 7 - Employer's Liability**

---

Limit of Indemnity any one claim including costs and expenses £ 10,000,000

**Wageroll**

Clerical and Managerial (Non Manual) Not Covered

Manual At Premises £ 70,000

Manual Work Away Not Covered

**SECTION 8 - Public and Products Liability**

---

Limit of Indemnity (Any one claim or series of claims arising from one occurrence including costs and expenses and in the aggregate in respect of products extensions. Aggregate means the maximum the Company will pay for all Insured events) £ 2,000,000

Annual Turnover excluding USA & Canada £ 250,000

Annual Turnover USA & Canada Not Covered

**Section 9 - Legal Expenses**

---

Not Covered

**CONTINUATION OF SCHEDULE**
**FORMING PART OF AND ATTACHING TO POLICY NUMBER : NP021784/09/17**
**Policy Deductibles**

| Description                                    | Deductible     |
|--|----------------|
| Section 1 - Subsidence                         | £ 1,500.00     |
| Section 1 - Flood                              | £ 500.00       |
| Section 1 - Deterioration of Stock             | Not Applicable |
| Section 1 - Plate Glass                        | £ 100.00       |
| Section 1 - Replacement Locks                  | £ 100.00       |
| Section 1 - Specified Items                    | Not Applicable |
| Section 1 - All Other Losses                   | £ 500.00       |
| Section 2 - Business Interruption & Book Debts | £ 500.00       |
| Section 3 - Loss of Licence                    | Not Applicable |
| Section 4 - Goods In Transit                   | Not Applicable |
| Section 5 - Money                              | £ 500.00       |
| Section 6 - Fidelity Guarantee                 | Not Applicable |
| Section 7 - Employers Liability                | Nil            |
| Section 8 - Public & Products Liability        | £ 1,000.00     |
| Section 9 - Legal Expenses                     | Not Applicable |

**CONTINUATION OF SCHEDULE**

**FORMING PART OF AND ATTACHING TO POLICY NUMBER : NP021784/09/17**

**Subjectivities**

This quotation is valid for a period of 30 days from the date of quotation.

Based on **You** demands and needs **Underwriters** shall agree to incept cover under and solely within this **Policy** on the condition that **You** provide the following information within the time scales specified below:-

1) The attached Statement of Fact

**You** are not required to sign the Statement of Fact but **You** should read it carefully in conjunction with the quotation to verify that all of the statements contained therein is correct. If any statements are incorrect **You** must notify **Underwriters** prior to the inception of this **Policy** Insurance

2) Employers Reference Number

To be provided within 14 days of inception of this **Policy**

3) Payment

To be paid in full within 30 days of inception of this Policy

4) Sums Insured - Confirmation of adequacy of sums insured prior to inception of cover in view of conflicting sums insured between proposal form completed and expiring schedule.

**Underwriters** reserve the right to amend the terms and conditions of **Your Policy** including the premium or to withdraw cover after review and acceptance by **Underwriters** of the required information.

We will inform **You** of our intention to amend the terms and conditions including the premium or to withdraw cover within 14 days of receiving the required information.

In the event that **You** fail to comply within the time scale specified we may amend the terms and conditions of **Your Policy** including the premium or withdraw cover.

If this occurs we will communicate our intentions to you in writing within 14 days of the expiry of the time scale outlined above.

If we amend the terms or premium as a result of actions described above, then **You** will have 14 days to accept or reject the revised basis. In the event **You** reject the revised basis, time on risk premiums will be payable by **You**.

**Other Interested Parties**

Not Applicable

**Special Additional Conditions**

**CONTINUATION OF SCHEDULE**

**FORMING PART OF AND ATTACHING TO POLICY NUMBER : NP021784/09/17**

**Buildings Restriction**

It is noted that the Sum Insured shown in the Schedule as Buildings is limited to loss or Damage to 'tenants improvements' only.

**Laser tag condition**

It is a Condition Precedent to Underwriters liability that;

- in respect of outdoor laser tag a disclaimer notice is signed and dated by all participants or by a parent or guardian in respect of any participant under the age of 16
- in respect of indoor laser tag a disclaimer notice must be prominently displayed at the reception and playing areas and participants attention must be directed to its content and meaning
- no person under the age of six be allowed to participate
- a minimum of one marshal per twenty participants be present for each game and such marshal shall not participate in any game they are marshaling;
- no person who has high blood pressure heart problems epilepsy back or neck problems is pregnant or is clearly affected by drink or drugs be allowed on the attraction;
- all spectators must be kept well away from the play area.



**CONTINUATION OF SCHEDULE**

**FORMING PART OF AND ATTACHING TO POLICY NUMBER : NP021784/09/17**

**Additional Policy Warranties**

**Health & Safety Condition**

It is hereby noted that General Clauses 'Health & Safety' within the Policy Wording is hereby deleted and replaced as follows:-

It is a **Condition Precedent** to **Our** liability that:

- a) **You** shall have and maintain in place a written health and safety policy and shall undertake health and safety risk assessments as required by applicable health and safety legislation and regulation from time to time;
- b) in all cases **You** shall ensure that adequate and appropriate health and safety training is provided to its **Employees** and other staff;
- c) **You** shall comply with any common risk requirements that may be issued to **You** by **Us** from time to time;
- d) **You** shall provide copies of any risk assessments or reports or health and safety policy within 30 days of the **Us** request.

**GL2 - Amusement Arcade Exclusion**

It is hereby noted that cover granted under Section 8 Public & Products Liability will not indemnify the Insured against liability arising from:-

- (a) mechanically or electrically powered rides (other than static coin operated rides)
- (b) any amusement or gaming equipment which involves;
  - (i) kicking and/or punching of any objects
  - (ii) throwing and/or firing or any projectiles

unless specifically agreed by Underwriters

**GL28 - Food Safety and Hygiene Condition**

It is a condition precedent to liability under this Policy that the Insured complies with the following:

- erect suitable signs to warn patrons of hot plates and surfaces
- ensure that a monitoring system is in place to check the shelf life and quality of foods
- include in food menus clear warnings regarding ingredients likely to cause allergic reactions

**GL32 - Height Limit Exclusion - 10 metres**

It is hereby noted and agreed that Underwriters shall not indemnify the Insured under Section 7 Employers Liability and Section 8 Public Liability against any liability arising from work carried out at heights exceeding 10m from ground or surrounding floor level

**CONTINUATION OF SCHEDULE**

**FORMING PART OF AND ATTACHING TO POLICY NUMBER : NP021784/09/17**

**GL38 - Inflatable Device Exclusion**

It is noted that Section 7 Employers Liability and Section 8 Public Liability will not indemnify the Insured in respect of any liability directly or indirectly resulting from or in connection with inflatable devices and/or inflatable rides.

**GL40 - Inspection of Public Areas Condition**

It is a condition precedent to Underwriters liability under Section 8 Public Liability that the Insured shall implement and maintain a fully documented;

- (a) spillage inspection and cleaning procedure in respect of toilets, dance-floors and bar areas;
- (b) inspection and maintenance procedure in respect of all areas to which the public have access including but not limited to car-parks;

and maintain formal records of the outcome of such inspections; the Insured shall also procure that any necessary remedial work or other action identified as being required as a result of that inspection is properly carried out without delay

**GL65 - Personal Protective Equipment Condition**

It is a condition precedent to Underwriters liability under this Insurance that;

1. All Employees are made aware of the dangers of not using personal protective equipment
2. Personal protective equipment provided to all Employees
3. A register maintained which demonstrates that all Employees have received appropriate training and are fully conversant with the way in which to access such personal protective equipment

**GL67 - Work Away Exclusion**

Underwriters shall not indemnify the Insured under Section 8 of this Insurance against liability arising from work carried on away from the Insured's Premises, other than that of the collection and delivery or sales trips and exhibitions.

**GL81 - Childrens Soft Play Centre - Childproof Locks**

It is a condition precedent to Underwriters liability under the Public and/or Products Liability section of this Policy that the Insured must ensure that all publicly accessible doors, windows, gates, medicine chemical or cleaning cupboards and/or cabinets are fitted with childproof locks.

**CONTINUATION OF SCHEDULE**

**FORMING PART OF AND ATTACHING TO POLICY NUMBER : NP021784/09/17**

**GL82 - Product Origin Condition**

It is a condition precedent to Underwriters liability under Section 8 Public & Products Liability that all goods are sourced from suppliers from within the European Union, Australia, New Zealand, Switzerland, Norway, United States of America or Canada only.

**GL83 - Rights of Recourse Condition**

It is a condition precedent to Underwriters liability under Section 8 Public and Products Liability that the Insured maintain full rights of recourse against any manufacturer or supplier with whom the Insured have entered into a legal contract for the provision of Products as defined in this insurance.

**GL84 - Proprietary Brands Condition**

It is a condition precedent to **Our** liability that only proprietary brand products will be used and that these are used and stored in accordance with the manufacturer's instructions.

**GL77 - Childrens Soft Play - Supervisory Condition**

It is a condition precedent to Underwriters liability under Section 8 Public Liability that the Insured must comply with the following:-

- a) A minimum of 2 Employees must be employed in a supervisory and/or monitoring capacity for the first 40 children at the Premises, and an additional Employee required for each additional 20 children thereafter;
- b) Parents and/or guardians are responsible for the supervision of their children at all times and must remain at the Premises whilst their children are in attendance. The Insured must erect signage informing members of the public of such duties required of them, and signs must be clearly and prominently displayed.

**CONTINUATION OF SCHEDULE**

**FORMING PART OF AND ATTACHING TO POLICY NUMBER : [NP021784/09/17](#)**

**GL73 - Childrens Soft Play Centre - Finger Guards and/or Finger Shields Condition**

It is a condition precedent to Underwriters liability under the Public and/or Products Liability section of this Policy that the Insured must ensure that all publicly accessible doors are fitted with finger guards and/or finger shields.

**CONTINUATION OF SCHEDULE**

**FORMING PART OF AND ATTACHING TO POLICY NUMBER : NP021784/09/17**

**GENERAL LEISURE STATEMENT OF FACT**

|                      |                             |
|----------------------|-----------------------------|
| <b>The Insured :</b> | Laser Quest (Yorkshire) Ltd |
| <b>Schedule No :</b> | NP021784/09/17              |

**IMPORTANT INFORMATION**

The Statement of Fact is a record of information that you the Insured have provided to your Broker, Intermediary or Agent and any assumptions Underwriters have made about the Insured and the Insureds Business upon which this insurance quotation is based.

The Statement of Fact and Schedule are incorporated and form part of the Policy and should be read together as one contract.

The Insured must take care when answering any questions Underwriters ask by ensuring that all information provided is accurate and complete. If Underwriters establish that the Insured deliberately or recklessly provided Underwriters with false or misleading information Underwriters may for example:

- treat this Policy as if it had never existed and refuse to pay all claims and return the premium paid, Underwriters will only do this if Underwriters provided the Insured with insurance cover which Underwriters would not otherwise have offered;
- amend the terms of insurance. Underwriters may apply these amended terms as if they were already in place if a claim has been adversely impacted by the Insureds carelessness;
- charge the Insured more for the Policy or reduce the amount Underwriters pay on a claim in the proportion the premium the Insured paid bears to the premium Underwriters would have charged the Insured;
- cancel the Policy in accordance with Underwriters Cancellation Rights.

The Insured are not required to sign the Statement of Fact but should read it carefully in conjunction with the Schedule to verify that all of the information contained therein is correct.

If any of the information is incorrect the Insured should immediately notify the Broker, Intermediary or Agent who is responsible for arranging this Policy on their behalf.

**Financial**

Neither I nor any Directors, Partners, Officers or Committee Members in the business have ever;

- |  |         |
|--|---------|
| ➤ been declared bankrupt or insolvent either as a private individual or in connection with any business  | Correct |
| ➤ been subject of a court judgement in respect of debt either as private individuals or in connection with any business  | Correct |
| ➤ been officers of a company that has been declared insolvent, or had a receiver or liquidator appointed, or entered into arrangements with creditors in accordance with the Insolvency Act 1986 | Correct |
| ➤ been convicted of any offence or have any prosecutions other than for a motoring offence   | Correct |

**CONTINUATION OF SCHEDULE**

**FORMING PART OF AND ATTACHING TO POLICY NUMBER : NP021784/09/17**

**Business**

The business is solely based in and trading from Great Britain, Northern Ireland, Isle of Man or the Channel Islands

Correct

**Insurance**

Neither I nor any directors or partners in the business have ever:

- had an insurance contract cancelled or declared void to a breach of a policy condition or due to non-disclosure or misrepresentation of a material fact Correct
- had insurance cover restricted or cancelled due to non-compliance with risk improvement requirements Correct
- made a claim or suffered an incident that could give rise to a claim in respect of business insurance in the last 5 years Incorrect

27/09/2012 - PL injury £15,000. Settled. FSCS Eligibility confirmed.  
Sustained laseration to scalp when he ran into a barrel.

16/04/2013 2013 MD - Flooding & BI  
Flooding occurred to arena area - needed to replace carpets, dry out and a loss of business encountered. Settled: £1,000 net of Excess

27/05/2014 - PL - TP, Sophie Mouldycliff (Minor), was knocked over by another player sustaining a grazed knee. £8,000 reserve. FSCS eligibility confirmed.

**CONTINUATION OF SCHEDULE**

**FORMING PART OF AND ATTACHING TO POLICY NUMBER : NP021784/09/17**

**Premises**

The buildings insured are entirely constructed of:

- Walls: brick, stone, concrete or other non-combustible material Correct
- External covering of roof; slates, tiles, concrete or other non-combustible materials Correct

All premises are and will be maintained in a good state of repair Correct

All premises are not in an area with a history of flooding or where flood warnings have been given in the past 5 years Incorrect

16/04/2013 2013 Flooding occurred to arena area following back up of drains. Local restaurant had been throwing cooking oil down the drains which led to a build up of fat blocking the drains. Landlord has since implemented a maintenance and inspection programme.

Our business is the sole occupant of the Premises Correct

The Buildings insured and/or occupied by You at the Premises (including internal partition walls, cold stores or rooms) are not constructed or formed of any insulated panels (composite or sandwich panels) with a rigid or expanded core material made from foams, plastics, glass fibre or any other high density mineral fibre Correct

The Premises are not grade listed Correct

**Intruder Alarm**

All Buildings at the Premises are:-

Protected by an NSI or SSAIB approved Redcare or Dual Com Intruder Alarm system with level 1 police response Correct

The Intruder Alarm System is:-

Annually maintained under contract Correct

Monitored by central station Correct

**Subsidence**

All premises have not suffered nor are showing signs of subsidence, landslip or ground heave Correct

The properties either side of our premises have not suffered nor are now showing signs of subsidence, landslip or ground heave Correct

To our knowledge the vicinity is not susceptible to subsidence, landslip or ground heave Correct

All premises are not in the immediate vicinity of any river bank, railway, embankment or cutting, cliff or quarry, mine or underground working or on made up ground Correct

There are no trees or shrubs over 20ft height within 30ft of the Premises Correct

**CONTINUATION OF SCHEDULE**

**FORMING PART OF AND ATTACHING TO POLICY NUMBER : NP021784/09/17**

**Loss of Licence**

We are not aware of any environmental planning, compulsory purchase or similar local authority legislation likely to affect the future of our licence

Correct

There are no matters pending which are likely to affect the future of the licence

Correct



**CONTINUATION OF SCHEDULE**

**FORMING PART OF AND ATTACHING TO POLICY NUMBER : NP021784/09/17**

**Liability and Risk Assessments**

|   |         |
|---|---------|
| We have fully documented toilet and cleaning programmes in place with documentation signed by the operatives concerned and retained   | Correct |
| We have fully documented spillage inspection and cleaning programme in place with documentation signed by the operatives concerned and retained with all spillage / clearance procedures which cover the scope and extent of cleaning duties carried out with documentation signed by the operatives concerned and retained | Correct |
| The electrical installation has been inspected and tested by a qualified electrician within the last 5 years with any remedial work to ensure electrical safety subsequently having been completed  | Correct |
| All portable electrical appliances (typically any appliance that plugs in, including DJ equipment) available on site are being inspected and tested by a competent person at least annually and are labelled with the next test date  | Correct |
| All external general waste bin(s) (wheelie bins) are either secured at all times in a position against the perimeter railings (for example a heavy duty chain and padlock), at least 3 metres clear of the buildings or a waste receptacle with a lockable metal lid is provided and the lid secured when not in use        | Correct |
| Whilst it is recognised that cutting and welding hot work will rarely be carried out on site, there is a formal `permit to work` system in place  | Correct |
| Any deep fat frying equipment is fitted with a separate, high temperature limit control of a non-automatic resetting type to shut off the heat source should the temperature of the fat exceed 230°C  | Correct |
| An annual maintenance contract to clean all equipment is in force and implemented and records kept  | Correct |
| All extraction hoods, canopies, canopy exhaust plenums, filters and grease traps are thoroughly cleaned over the entire internal and external areas by the removal of all greasy and oily deposits and other waste materials every month  | Correct |
| Any flat roof is inspected by a competent person on a regular (at least every two years) to confirm its continued integrity and a brief report produced and any remedial action is identified is attended promptly  | Correct |
| A fire risk assessment has been conducted   | Correct |
| An accident book is supplied and is used to record details of the exact circumstances of any accident; accompanying witness statements where relevant, photographs etc., and records are retained with the completed accident book sheets for at least 3 years  | Correct |
| Documented health & safety risk assessments have been completed with the results communicated to relevant staff and/or volunteers and a signed record kept  | Correct |
| Any sub-contractors engaged for work at the Premises are required to provide evidence of current public liability insurance   | Correct |
| Regular and recorded checks of the car park areas are undertaken and any defects rectified  | Correct |
| No combustible material is stored near to or against buildings  | Correct |

**CONTINUATION OF SCHEDULE**

**FORMING PART OF AND ATTACHING TO POLICY NUMBER : NP021784/09/17**

|   |         |
|---|---------|
| All fire extinguishers are subject to an annual servicing inspection contract with a FETA or BAFA approved company  | Correct |
| We have not entered into any agreement assuming liability for injury, illness, loss or damage for which we would not have been liable in the absence of such agreement                            | Correct |
| We do not employ or hire paid door staff  | Correct |
| We do not charge in excess of £7.50 for entry to any events at the Premises   | Correct |
| We do not have a late licence after 1am   | Correct |
| We do not have in excess of 20 dance floor events per annum   | Correct |
| Any deep fat frying equipment is fitted with a thermostat to prevent the temperature of the oil/fat rising above 205°C (or the manufacturers recommended temperature, if this is less than 205°C) | Correct |

|   |         |
|---|---------|
| <b><u>Work Away</u></b>   |         |
| Work away from the business premises does not involve the use of:   |         |
| We do not work outside of Great Britain, Northern Ireland, Isle of Man or the Channel Islands   | Correct |
| Work away from the business premises does not involve the use of; welding or cutting or other equipment involving the application of heat | Correct |
| cradles and/or other lifting equipment  | Correct |
| where bona fide sub-contractors are used, we ensure they are insured for public and products liability insurance                          | Correct |

|   |                |
|---|----------------|
| <b><u>Directors &amp; Officers</u></b>  |                |
| The Club is UK registered and has Net Assets / Net Shareholder Funds as reported in the last Annual Report and Accounts   | Not Applicable |
| Not insured.  |                |
| The last Auditors Report (unless the Club is exempt from needing an audit) is not qualified   | Not Applicable |
| No claims, circumstances or notices have been made under any prior or current insurance policies providing coverage to the Club, any Director, Officer, Committee member or employee proposed for such coverage | Not Applicable |
| There have not been nor is there any known pending suits, claims, notifications or proceedings against the Club or any Director, Officer, Committee member or employee proposed for such coverage               | Not Applicable |

|   |  |
|---|--|
| <b>Additional Information &amp; Declarations to variances to statements above</b> |  |
| None  |  |

## CONTINUATION OF SCHEDULE



FORMING PART OF AND ATTACHING TO POLICY NUMBER : **NP021784/09/17**

### Useful Information

#### **Cooling off Period**

You have the right to cancel this contract of insurance, without giving any reason, within 14 days of the policy start date.

If you exercise your right to cancel during this initial period of cover, you will be entitled to a refund of the premium paid, as long as you broker has received your written instructions and provided that you have not made a Claim.

Any refund will be subject to a deduction for any time you have been covered and for any costs incurred by in issuing the policy.

#### **Can I cancel my policy?**

You may cancel the insurance at any time if you wish to do so please send written confirmation to the Broker Intermediary or Agent who arranged the Policy.

#### **Can Underwriters cancel my policy?**

Yes, but only under certain circumstances which are fully explained in the policy wording. Cancellation will sent to you in writing to your last known address not less than 30 days notice of cancellation.

#### **How do I make a claim**

If **You** want to make a claim under this **Policy**, **You** must as soon as reasonable practical contact the following:

##### Sections 1 - 8

If **You** want to make a claim under this **Policy** **You** must contact **Your** insurance **Broker** or Davies Group Limited, PO Box 2801, Trinity Street, Stoke-on-Trent, Staffordshire, ST4 9DN  
Telephone: 0344 856 2425 / Fax: 0344 856 2005

New Claims Email: [newclaims.canopuscommercial@davies-group.com](mailto:newclaims.canopuscommercial@davies-group.com)

Claims Correspondence email: [claims@davies-group.com](mailto:claims@davies-group.com)

##### Section 9

Contact ARAG plc by telephoning 0117 917 1698 or online at [www.arag.co.uk/newclaims](http://www.arag.co.uk/newclaims)

We remind You to exercise due diligence and carry out all reasonable measures to mitigate Your loss; and that it is Your responsibility to provide Your loss.

We recommend that you retain all receipts, photographs, guarantees where possible.

**CONTINUATION OF SCHEDULE**



**FORMING PART OF AND ATTACHING TO POLICY NUMBER : [NP021784/09/17](#)**

**How to complain**

Our aim is at all times to provide a first class standard of service. However, there may be occasions when you feel that this objective has not been achieved.

If you have any questions or concerns about your policy or the handling of a claim you should, in the first instance, contact;

**Complaint under Sections 1-8**

In Writing: Nelson Sport and Leisure Limited, Coast House, London Road, Hadleigh, Essex, SS7 2BY

Telephone: 0203 058 2585 or 0203 058 2496 or 0203 058 2495

Email: [sportleisure@nelsonpolicies.co.uk](mailto:sportleisure@nelsonpolicies.co.uk)

Please quote the Certificate Number or Claim Number.

In the event that you remain dissatisfied and wish to make a complaint it may be possible in certain circumstances for you to refer the matter to the Complaints team at Lloyd's.

Their address is:

Complaints  
Lloyd's  
One Lime Street  
London  
EC3M 7HA

Tel No: 020 7327 5693

Fax No: 020 7327 5225

E-mail: [Complaints@Lloyds.com](mailto:Complaints@Lloyds.com)

## CONTINUATION OF SCHEDULE

FORMING PART OF AND ATTACHING TO POLICY NUMBER : **NP021784/09/17**

### **How to complain - continued**

Details of Lloyd's complaints procedures are set out in the leaflet "Your Complaint - How We Can Help" available at [www.lloyds.com/complaints](http://www.lloyds.com/complaints) and are also available from the above address.

#### **Complaint under Section 9**

If **Your** complaint concerns Section 9, Legal Expenses please direct it to the Customer Relations Department at ARAG plc. **You** can contact ARAG by phone 0117 917 1561, by e-mail [customerrelations@arag.co.uk](mailto:customerrelations@arag.co.uk) or write to ARAG plc, 9 Whiteladies Road, Clifton, Bristol BS8 1NN.

If, following review, **You** wish to ask Lloyd's to investigate **Your** complaint. Lloyd's will then conduct a full investigation of **Your** complaint and provide **You** with a written final response

You may do so by contacting:  
Policyholder and Market Assistance (PAMA)  
Lloyd's  
Fidentia House, Walter Burke Way,  
Chatham Maritime  
Kent ME4 4RN  
Email: [complaints@lloyds.com](mailto:complaints@lloyds.com)  
Telephone +44 (0) 20 7327 5693  
Fax +44 (0) 20 7327 5225  
[www.lloyds.com/complaints](http://www.lloyds.com/complaints)

#### **Financial Ombudsman Service**

Complaints that cannot be resolved may be referred to the Financial Ombudsman Service, South Quay Plaza, 183 Marsh Wall, London, E14 9SR. Tel 0800 023 4567 (free from a landline) or 0300 123 9123 (charged at the same rate as 01 and 02 number on mobile phone tariffs). [www.financial-ombudsman.org.uk](http://www.financial-ombudsman.org.uk). This complaints procedure is without prejudice to the insured practice's right to take legal proceedings.

#### **Financial Services Compensation Scheme**

Insurers are covered by the Financial Services Compensation Scheme. **You** may be entitled to compensation from the scheme if an insurer is unable to meet its obligations to **You** under **Your Policy**. If **You** were entitled to compensation under the scheme, the level and extent of the compensation would depend on the nature of **Your Policy**. Information about the Scheme is available from the Financial Services Compensation Scheme (10th Floor, Beaufort House, 15 St Botolph Street, London, EC3A 7QU) and on their website: [www.FSCS.org.uk](http://www.FSCS.org.uk), or via telephone 0800 678 1100 (free from a landline) or 020 7741 4100.

**CONTINUATION OF SCHEDULE**

**FORMING PART OF AND ATTACHING TO POLICY NUMBER : NP021784/09/17**

**Sensitive Information**

Some of the personal information we ask you for may be sensitive personal data, we will not use such sensitive personal data about you or others except for the specific purpose for which you provide it and to provide the services described in your policy documents.

Information sent to Underwriters is held in accordance with the Data Protection Act 1998.

**Employers Liability Trading Office (ELTO)**

In accordance with the Employers Liability Insurance: Disclosure by Insurers Instrument 2010 made by the Financial Services Authority (FSA) we will be required to provide some of your information to the Employers Liability Tracing Office (ELTO). The information that we supply in accordance with this requirement will be added to an electronic database that will be managed by the Employers Liability Tracing Office (ELTO), it will be subject to periodic update and certification and will be audited annually:

Access to the database and the information stored on it will assist claimants, their appointed representatives, employers' liability insurers and other persons or entities with legal access to the information to:

- identify which insurer (or insurers) provided employers' liability insurance during the relevant period(s) of employment; and
- identify the relevant employers' liability insurance policies.

The information supplied to the Employers Liability Tracing Office will include:

- Policy number(s)
- Employers' previous and current names and addresses (including subsidiary companies)
- Coverage dates
- Companies House Reference Numbers (where relevant)
- Her Majesty's Revenue and Customs Employers Reference Numbers

**CERTIFICATE OF EMPLOYERS'  
LIABILITY INSURANCE(a)**

*(Where required by regulation 5 of the Employers' Liability (Compulsory Insurance) Regulations 1998 (the Regulations), one or more copies of this certificate must be displayed at each phase of business at which the policyholder employs persons covered by the policy)*

Policy No: **NP021784/09/17**

1. NAME OF POLICY HOLDER : **Laser Quest (Yorkshire) Ltd T/AS Laser Quest Sheffield**
2. DATE OF COMMENCEMENT OF INSURANCE : **23 September 2017**
3. DATE OF EXPIRY OF INSURANCE : **22 September 2018**

We hereby certify that subject to paragraph 2:-

1. the policy to which this certificate relates satisfies the requirements of the relevant law applicable in Great Britain, Northern Ireland, the Isle of Man, the Island of Jersey, the Island of Guernsey and the Island or Alderney, or to offshore installations in any waters outside the United Kingdom to which the Employers' Liability (Compulsory Insurance) Act 1969 or any amending primary legislation applies (b); and
2. (a) the minimum amount of cover provided by this policy is no less than £5,000,000(c) or  
(b) ~~The cover provided under this policy relates to claims in excess of £~~  
~~but not exceeding £~~

Signed of behalf of **Canopus Managing Agents Syndicate 4444**. (Authorised Insurers)



..... Signature

- a) *Where the employer is a company to which regulation 3(2) of the Regulation applies, the certificate shall state in a prominent place, either that the policy covers the holding company and all its subsidiaries, or that the policy covers the holding company and all its subsidiaries except any specifically excluded by name, or that the policy covers the holding company and only the name subsidiaries*
- b) *Specify applicable law as provided for in regulation 4(6) of the Regulations.*
- c) *See regulation 3(1) of the Regulations and delete whichever of paragraphs 2(a) or 2(b) does not apply. Where 2(b) is applicable, specify the amount of cover provided by the relevant policy.*

**Canopus Managing Agents Syndicate 4444**  
Gallery 9, Lloyd's of London, One Lime Street, London, EC3M 7HA

Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority  
**Registered Office:** Gallery 9, Lloyd's of London, One Lime Street, London, EC3M 7HA